



LittleStar RRC Meeting Agenda

1. Welcome and introductions (see RRC Roster for more detail)
2. Structure of future meetings
3. Conflicts of interest and recusal process
4. Criteria for approval (see LittleStar RRC Proposal Review/Discussion Template for more detail)
5. Documentation review and feedback
 - a. Operations Manual
 - b. Research proposal submission form
 - c. Sample consent form
6. Next steps and action items:
 - a. Announcement to staff
 - b. Create e-learning module in Relias on Research Ethics for interested staff (Kristin & Molly)
7. **Next meeting date: March 3rd, 2023 at 10:00-11:00 AM EST**